**OVERTON PARISH COUNCIL**

**Meeting**

Minutes of the Meeting of Overton Parish Council held in Overton Memorial Hall on Monday

10th January 2022 at 7.00pm

**Parish Councillors Present:** J Higginson (Chair)

J Dean

D Edmondson

S Bargh

**Also Present:** D Clarke (Clerk) and 1 member of the public

**Apologies:** S Ayrey, P Fleming G Webber.

The Chairman welcomed those in attendance and opened the meeting at 7.00 pm.

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| **Item No.** |  | **Action** |
| **22-01** | **Declarations of Interest**  There were no declarations of interest. |  |
| **22-02** | **Dispensations**  There were no requests for dispensation. |  |
| **22-03** | **Open Section for members of the public to speak**  There was no contribution from members of the public. | **Clerk** |
| **22-04** | **Minutes of the previous meeting**  The minutes of the meeting of the Parish Council on Monday 13th December 2021 were received.  **Resolved:** The minutes be approved as a true record for signature by the Chairman. | **Clerk** |
| **22-05** | **Matters arising from the minutes**  There were no matters arising from the minutes. |  |
| **22-06** | **Coronavirus – Contingency planning**  There were no changes to current policy |  |
| **22-07** | **New Clerk**  There were no candidates for the post. | **Clerk** |
| **22-08**  **22-09** | **Village Christmas Tree**  The PC considers that the Blue Pots area between the bus terminus and the scout hut is the most suitable location for the tree and that a cut tree 12 to 16 ft tall, purchased annually, is the best option. Lighting will probably be battery powered. Insurance requirements will be investigated. The PC proposes to cover basic costs but contributions from the community will be welcome.  Details remain to be finalised.  **Bank Mandate Review**  The review is in hand but there have been difficulties with the electronic forms. The PC will investigate alternatives. | **Clerk**  **JH**  **DE**  **GW** |
| **22-10** | **Registration of Parish Council Property**  Solicitor has been asked for an update on progress. | **Clerk** |
| **22-11** | **Defibrillators – Update**  An order for a defibrillator and cabinet has been placed with Zafety Supplies Ltd but there is a delay in deliveries from the manufacturer and Zafety Supplies Ltd are unable to give date for delivery of the order. | **Clerk** |
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| **22-12** | **Green Team**  There was no report on this item. | **Clerk** |
| **22-13** | **Grants and Donations**  There were no new requests for grants or donations. | **Clerk** |
| **22-14** | **Grounds Maintenance**  Lancaster City Council has been asked for an invoice for 2021/22 grounds maintenance and for a quotation for 2022/23. | **Clerk** |
| **22-15** | **Playground Inspection, maintenance and safety issues**  Weather and ground conditions prevent replacement of the roundabout bearings. Maintenance work by Lancaster City Council has not yet been started. A reminder has been issued. | **Clerk**  **JH** |
| **22-16** | **Road Maintenance, Cleansing & Safety**  Surface water is ponding in several places between the new gullies on Pedder Road. The highway authority, Lancashire County Council, has been asked to investigate the problem. | **Clerk** |
| **22-17** | **Planning**  There were no planning applications to consider. | **Clerk** |
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| **22-18** | **Sunderland Point Road – warning signs**  A replacement for a damaged sign is under consideration. | **Clerk** |
| **22-19** | **Sunderland Point Toilets**  A new door closer has been fitted. Consideration will be given to redecoration of the toilets during 2022. | **Clerk** |
| **22-20** | **Overton Flag**  There was no report on this item. | **GW**  **DE** |
| **22-21** | **Website**  There was no report on this item. | **GW** |
| **22-22** | **Accounts for Payment**   1. **DGS Clarke -** Clerk’s salary & exps December 2021   £229.08  PAYE Tax £ 45.80  Net salary £ 183.28  Screwfix - Briton door closer for SP toilets £ 40.98  **Total Payable £ 224.26**   1. **HMRC –** PAYE tax **£45.80** 2. **Thomas Graham and Sons Ltd –**   Materials for SP toilets£20.97  VAT£ 4.19  **Total £25.16**   1. **E.ON Next –** Elec charges SP Toilets 01/12/21 to 31/12/21   £24.69  Payable by DD on or around 20/01/2022 VAT £ 1.23  **Total £25.92**    **Resolved:** Accounts be paid as presented. | **Clerk** |
| **22-23** | **Correspondence**   1. **06/01/2022 – LALC** -by email, information on petition to get the Government to allow local councils to hold meetings remotely.   **Resolved**: The Parish Council will support this petition.   1. **06/01/2022 - J Dean** – By email, concerning preparations for the Queen’s Platinum Jubilee. – The agenda for the February 14th meeting of the PC will include an item on the Jubilee. | **Clerk** |
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